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| --- | --- | --- |
| **Name** |  | |
| **Membership number** |  | |
| **Address** |  | |
|  |  | |
| **Postcode** |  | |
| **Telephone** |  | |
| **Email if you have one** |  | |
| **Date attended Induction** | **No** **Yes** | |
| **Do you have a computer at home?**  **No** **Yes** | | |
| **Have you attended any computer or internet courses?** | | |
| **Please tick the areas you are interested in:** | | |
| Email | |  |
| Looking things up on the internet (latest news, scores) | |  |
| Shopping on the internet (books, CD’s, DVD’s, food shopping) | |  |
| Booking travel (flights, train tickets) | |  |
| Writing letters to print out on the Computer Sharing Centre printer (5p a sheet on black and white printer) | |  |
| Printing photographs from a digital camera | |  |
| Playing mentally stimulating games which improve keyboard and mouse skills e.g. Solitaire and FreeCell | |  |
| Is your name down for your course of one-to-one weekly lessons?  **No**  If not, please put your name on the Student Waiting List in the General Office.  **Yes** | | |
| **I have read the Code of Conduct and agree to adhere to it:**  **Signature** | | |
| **This section is enables your Instructor to ensure that you are sitting comfortably at the computer, and are given the best advice on how to use a computer safely:** | | |
| Are you less that 5’ 8’’ tall?  (we will make sure you have a foot rest if you are) | | **Yes** |
| Do you have any physical difficulties e.g. sight problems, back problems, hand or wrist problems?  If Yes, please list details here: | | **No**  **Yes** |
|  | | |